



St. Martin's Engineering College

UGC Autonomous
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad-500100



Ref No: SMEC/LIB/2023-24/02

Date: 14-07-2023.

CIRCULAR

Library Committee Meeting Scheduled to be held on 17th July, 2023 at 11.00 am in the Board Room of MG Block. All the Committee Members are requested to attend the meeting.

Agenda:

1. Procurement of books, journals and e-resources.
2. Library awareness programs conducting for 1st year students.
3. Digital library utilization.
4. News board bulletin services.
5. How to increasing library visitors.
6. Effectively utilization of journals.
7. Effectively Utilization of library kiosk.
8. To be discussed about ILMS.
9. Any other points with permission of the convener.

Cc to:

1. The Chairman
2. The Executive Director
3. The Principal
4. IQAC
6. Academic Dean, HODs.

K. Vijay Kumar 14/7/23
CONVENER