



St. MARTIN'S ENGINEERING COLLEGE
UGC Autonomous
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad – 500100



Ref: SMEC/SGR/CR/2023-24/02

Date: 08-09-2023

CIRCULAR

The **Student Grievance Redressal Committee (SGRC)** committee members are hereby informed to attend the meeting scheduled on 11th September 2023 at 4:00 P.M at IQAC Room, MG Block. All the committee members are requested to attend.

Agenda:

1. To analyze the action taken by the Committee for the previous grievances
2. To create awareness about grievance mechanism to the students.
3. To check whether all the drop-boxes implemented properly or not in each department.
4. To check the online grievance mechanism in the college website.
5. To discuss about the grievance raised by the student regarding canteen.

CHAIR PERSON

PRINCIPAL

St. MARTIN'S ENGINEERING COLLEGE

UGC - AUTONOMOUS

**Survey No. 98 & 100, Dhulapally (V),
Dundigal-Gandimaisamma (M), Medchal-Malkajiri (D)
Secunderabad - 500 100, Telangana**

Cc to

1. The Executive Director- For kind information
2. IQAC
3. All Deans & HODs