



# St. MARTIN'S ENGINEERING COLLEGE

UGC Autonomous  
NBA & NAAC A+ Accredited  
Dhulapally, Secunderabad – 500100  
www.smeac.ac.in



Ref.: SMEC/CCC/2023-24/01

Date: 08-11-2023

## CONVENING ORDER

### COMPUTER CENTER COMMITTEE: 2023-24

The St. Martin's Engineering College comprises computer centers is the central computing facility extended to all the faculty and students of the institute, apart from regular computer labs. There are four such centers with 370 computer systems. This facility is also used to conduct Workshops, Seminars and online training classes. As part of research activities, these centers are extensively used by students for building of Apps, Projects and other Coding competitions. The academic administration of the college is decentralized and transparency is maintained by constituting various committees with senior faculty members. Computer center Committee is constituted with the following members.

S. No	Name of the Faculty	Designation	Dept.
1.	Mr. V. Chandraprakash	Convener	IT
2.	Mr. K. Rammohan	Member	CSE
3.	Mrs. S. Srinivas	Member	H & S
4.	Mrs. Sai Kalyani	Member	EEE
5.	Mrs. V. Sripal	Member	ME
6.	Mr. C. Vamshi Krishna	Member	H & S
7.	Mr. D. Basava	Member	ECE
8.	Mr. J. Anvesh	Member	CE

**Frequency of Meeting:** Once a year, as and when required.

#### Functions and Responsibilities:

1. To conduct knowledge development programs for student and staff.
2. To conduct placement related activities.
3. To observe whether the computer center are properly maintained.
4. To conduct faculty online feedback.
5. To provide online NPTEL assessment for the faculty and students under faculty development program.

  
Dr. M. Sreenivasa Rao  
PRINCIPAL

Cc to: 1) The Chairman & Executive Director-For kind information

- 2) The principal
- 3) The IQAC
- 4) Deans & HODs

St. MARTIN'S ENGINEERING COLLEGE  
UGC - AUTONOMOUS  
Survey No. 98 & 100 Dhulapally (V)  
St. Gandimaisamma (M), Medchal-Malkajgiri (D)  
Secunderabad-500 100, Telangana.